

**PLEASE NOTE: You will only be able to submit a request ONCE. Due to high demand and limited seat availability, we will only be able to accommodate adding students to one BUSI course as long as there is still seat availability in the requested course/section at the time of being processed (not at the time of submission). We receive ~400-500 requests, therefore, seats will fill as we process requests (in order received).**

**Failure to provide accurate information will result in your request being delayed or not processed.**

Please provide the following biographical information:

First Name	<input type="text"/>
Last Name	<input type="text"/>
PID	<input type="text"/>
UNC E-mail Address	<input type="text"/>

Is your cumulative GPA at least a 3.0 or higher?

- Yes
- No. Your request will be delayed, as preference is given to students with at least a 3.0 GPA.

Check for holds on your account. Do you have a hold that prevents registration? (Don't know how to check for holds? [Click here for instructions](#)).

- Yes. Your hold must be resolved before we will process your request.
- No

Are you currently enrolled or waitlisted in any BUSI course (including those you enrolled yourself or received permission to enroll)?

- Yes. In order for your request to be processed, you must indicate later in this form to swap your current BUSI course for the requested BUSI course. If you would like to remain in your current BUSI course, do not continue with this request.  
\*Non-business majors limited to one BUSI course a semester.
- No

How many credits are you currently enrolled AND waitlisted for? (Note: waitlisted credits count towards your 18 credit limit).

- 15 credits or less.
- More than 15 credits. Be sure to include a course swap option to prevent a credit limit error. If you are requesting a MOD (1.5 credit) course, more than 16.5 credits will require a course swap.

**First BUSI course preference**

Course Name (Ex: Corporate Finance)	<input type="text"/>
Course & Section (Ex: BUSI 408-001)	<input type="text"/>
4 or 5 digit Course Number (Ex: 7003)	<input type="text"/>

**Swap or Drop Check**

Is there a class you need to swap/drop to accommodate this #1 BUSI Course? If so, enter the course here: (Ex: PHIL 101)

**Second BUSI course preference**

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Course Name	<input type="text"/>
Course & Section	<input type="text"/>
Course Number	<input type="text"/>

**Swap or Drop Check**

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Is there a class you need to swap/drop to accommodate this #2 BUSI Course? If so, enter the course here: (Ex: PHIL 101)

**Third BUSI course preference**

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Course Name	<input type="text"/>
Course & Section	<input type="text"/>
Course Number	<input type="text"/>

**Swap or Drop Check**

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Is there a class you need to swap/drop to accommodate this #3 BUSI Course? If so, enter the course here: (Ex: PHIL 101)

**Fourth BUSI course preference**

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Course Name	<input type="text"/>
Course & Section	<input type="text"/>
Course Number	<input type="text"/>

**Swap or Drop Check**

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Is there a class you need to swap/drop to accommodate this #4 BUSI Course? If so, enter the course here: (Ex: PHIL 101)

**Fifth BUSI course preference**

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Course Name	<input type="text"/>
Course & Section	<input type="text"/>
Course Number	<input type="text"/>

**Swap or Drop Check**

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Is there a class you need to swap/drop to accommodate this #5 BUSI Course? If so, enter the course here: (Ex: PHIL 101)

Please enter your name and PID below to ensure COMPLIANCE with the procedures and guidelines. You understand that this form is the ONLY form you will be submitting for a course request and NO FURTHER SUBMISSION REQUESTS WILL BE ACCEPTED. Failure to acknowledge this section will indicate that this request is incomplete and it will not be processed.

NAME/PID: