

ONLINE MBA NEW STUDENT CHECKLIST

Kick off your MBA journey successfully by completing this new student checklist. These action items connect you with the information necessary to best prepare for the Online MBA experience. Check off each task as you complete it, keeping yourself on track as you approach your first classes. Visit the [Online MBA enrolled student webpages](#) for more details on each task.

UPON ENROLLMENT

- Schedule a welcome call with your Student Success Advisor.
- Log in to your UNC accounts.
- Review the [Student Handbook](#).
- Finalize your financial plan.
- Submit any outstanding official transcripts.
- Build your [MyKE profile](#).
- If applicable, request credential-based course exemption.

LEADING UP TO YOUR FIRST QUARTER (10-12 weeks prior)

- Prepare for Orientation.
- Map out your Summit enrollment plans.
- Utilize [Business & Math Foundations](#). (optional)

LEADING UP TO YOUR FIRST QUARTER (6-8 weeks prior)

- Attend a [Program Expectations and System Overview \(PESO\) webinar](#).
- Attend a [Live Session Technical Training \(LSTT\)](#).
- [Register for classes](#).
- Review software resources available through UNC.
- Request academic accommodation and accessibility needs. (optional)

LEADING UP TO YOUR FIRST QUARTER (1 month prior)

- Attend Orientation
- Complete the Online MBA Program Entry Survey.
- Access your courses in [Digital Campus](#).
- Complete Week 1 coursework.



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