

Undergraduate Business Program (UBP)
UNC Kenan-Flagler Business School

Revised Pass/Fail Grading Policy for Spring 2020 FAQ for Students
March 30, 2020

1. Q: What courses does this revised pass/fail policy apply to?

- This policy applies to undergraduate courses offered in the College of Arts & Sciences.
- This policy applies to Mod 4 and semester long courses offered by the Undergraduate Business Program (UBP). Note Mod 3 courses for Spring 2020 do NOT qualify under this policy.
- If you are taking classes at another Professional school you will need to check their policy.

2. Q: How do I declare a course pass/fail?

For the Spring 2020 semester, students who elect to place a course on or remove a course from pass/fail will do so through the Office of the University Registrar using [this link](#).

Students wishing to elect this option need to do so by Friday, Aug. 7. Again, BUSI Mod 3 courses are NOT eligible for this process.

3. Q: How do I know if my pass/fail request has been processed?

Select 'My Class Schedule' in your student center to view your Spring 2020 detailed schedule. There is a 'Grading' column for each course; a 'P/F' will appear for any course that is designated as pass/fail.

4. Q: Is there a limit on how many courses you can declare for pass/fail for spring 2020?

No, there is no limit on how many courses you can declare pass/fail. Courses declared pass/fail in spring 2020 will not contribute to the 23 total credit hours of pass/fail credit allowed in a student's undergraduate career.

5. Q: What is the deadline for declaring a course pass/fail?

You must submit [this form](#) no later than Friday Aug. 7, 2020.

6. Q: I am graduating in May, is there a different deadline to submit course(s) for pass/fail?

You may also elect to choose or change your grades to pass/fail by Aug 7, 2020. This will not affect your graduation and your record will be updated accordingly.

7. Q: If I was studying abroad during the Spring 2020 semester through Kenan-Flagler, how will my grade transfer?

Any course taken abroad for which you have received a UNC equivalent of A-D will convert to a Pass. If you have further questions, please email us at ubpglobal@kenan-flagler.unc.edu. Please include your PID and program name in your email.

8. Q: I'm taking a course at a domestic institution this semester, can I transfer the course back to UNC as a pass (PS)?

Admissions policy states that transfer credits must be earned with a passing grade of C or better. If the domestic institution rule is that a D or better earns a PS, then that course would not be transferrable to UNC. This process is not done through the UBP Office, for further questions, please contact transfercredit@admissions.unc.edu.

9. Q: I am planning to transfer my UNC credits to another institution, would my UNC courses be transferrable as a pass (PS)?

Each institution establishes their own policies, therefore it would be at the intended institutions discretion to accept or deny PS credits. You can reference the spring 2020 notation that will appear in your UNC undergraduate transcript.

10. Q: Can a pass/fail course count towards my major or minor?

Students may use Spring 2020 pass/fail courses (excluding MOD 3) to fulfill major/minor requirements. Pass/Fail courses from other semesters still cannot be used to fulfill major/minor requirements.

11. Q: Can a pass/fail course meet General Education requirements?

Students may use Spring 2020 pass/fail courses to fulfill any graduation requirement, including all Gen Ed requirements. Pass/Fail courses from other semesters still cannot be used to fulfill Gen Ed requirements.

12. Q: If I declare a course pass/fail, can it be used in a future semester as a course prerequisite that requires a minimum grade?

Yes. A PS grade earned in a Spring 2020 course may be used to fulfill a prerequisite minimum grade requirement in a future semester. For example, BUSI 580H requires students to earn a minimum grade of C or better in BUSI 408. A PS grade earned in BUSI 408 during Spring 2020 may be used to fulfill the "C or better" grade requirement for enrolling in BUSI 580H or any other upper electives BUSI finance courses.

13. Q: Does a pass/fail course affect my GPA?

This depends on what grade you earn. A grade of Pass will not be factored into your GPA, but a grade of F will.

14. Q: Are my faculty aware that my course has been put on pass/fail?

Consistent with the current criteria for students who opt for pass/fail grading, faculty members will not be aware of students who elect the pass/fail grading option when entering final grades.

15. Q: Will pass/fail courses count toward my earned semester hours for eligibility purposes?

Yes.

16.Q: What if I already declared a course pass/fail this semester?

If you previously elected to take a course pass/fail, it will stay pass/fail. If you want, you have the option of switching back to a letter grade using [this form](#).

17.Q: How will a pass/fail course appear on my transcript?

UNC-Chapel Hill will include a transcript note on all academic records, regardless of grading, indicating the extraordinary circumstances of the global public health emergency.

18.Q: How will a pass/fail course affect me in the future?

If you are applying for a graduate program in the future, they may ask you about it and you can point them to the notation that will appear in your UNC undergraduate transcript.

19.Q: If I have additional questions about declaring a course pass/fail, where should I go?

We encourage you to speak with an academic advisor about your choice and about any impact your choices might have for success in future courses:

Academic Advising Appointments:

- Schedule via the UBP Intranet: <https://bsba.kenan-flagler.unc.edu/Pages/Default.aspx>
- Before your scheduled appointment time you will receive an email with login information for your Zoom academic advising appointment link

Questions about UBP Admissions:

20.Q: If I declare a course pass/fail, will it still meet my business school pre-requisite requirement?

A PS grade earned in a Spring 2020 semester or Mod 4 course may be used to fulfill a business pre-requisite's minimum grade requirement.

21. Q: How will the admissions committee view this decision?

We fully support your decision to choose the pass/fail option if you feel that the remote format has impacted your academic performance. As you have until August 7th to make your decision, you may choose to wait until you have a better understanding of the online environment and course outcomes as the grade you receive may influence your decision.

22.Q: If I am enrolled in a business course as a non-major, will a PS still count towards a requirement or fulfill a pre-requisite requirement for a future course?

Yes. A PS grade earned in a Spring 2020 semester or Mod 4 course will still count towards applicable curricular, major, continuation, and any graduation requirements