Non-Business Major Request Form

Registration requests for a BUSI course for non-business majors will open, Tuesday January 2nd, 2018 at 8:00 a.m. for the Spring 2018 semester and will close at 5:00 p.m. on Tuesday January 16th, 2018. Failure to provide all of the requested information (i.e. course title, course number) will result in your application not being processed.

WHAT THIS MEANS IN REGARDS TO SCHEDULING:
1.) You may not email directly for a schedule change.
2.) You will only be able to submit one request and is the ONLY one that will be considered.
3.) You must CAREFULLY pick your course and provide swap options, if necessary.
4.) Once you have been placed in the courses there will be NO CHANGES.

Please provide the following biographical information:

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<th>Field</th>
<th>Information</th>
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<tbody>
<tr>
<td>FirstName</td>
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<td>PID</td>
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<td>UNC E-mail Address</td>
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Course Selection

A document is available detailing the full guidelines for Non-Major BUSI Course Request, for your convenience, here are some important reminders:
- The undergraduate business program will only enroll a non-business major in a BUSI course that has an available seat and for which all prerequisites have been met.
- You are responsible for clearing all holds that prevent registration. If you request a BUSI course that has a time conflict with another course or you have reached your credit limit, you must provide course swap information below. Your request will not be processed if there are any registration issues that prevents the undergraduate business program office from enrolling you.
- Requests will be processed in the order that they are received. Once you have been enrolled in a BUSI course, you may drop the course based on the Registrar’s drop deadlines, but BUSI course/section swaps will not be allowed.
- Students with First Year classification (based on years not hours) are NOT permitted to take BUSI courses.
- Preference is given to those who have a cumulative GPA of 3.0 or higher.

Non-business majors are permitted to take up to two BUSI courses a semester and five total BUSI courses during undergraduate career (eight semesters). Please indicate below if your request is to be enrolled in one or two courses for the spring 2018 semester. Please note, due to limited seat availability and large number of requests, we may not be able to accommodate all course requests, but we will do our best.

☐ If availability permits, I would like to be enrolled in ONE BUSI course for the spring 2018 semester.
☐ If availability permits, I would like to be enrolled in TWO BUSI courses for the spring 2018 semester.
### Selection #1
- **Course Name**: 
- **Course Number-Section**: 
- **Class Number**: 

#### Swap or Drop Check
Is there a class you need to swap/drop to accommodate this #1 BUSI Course? If so, enter the course here. (Ex: PHIL 101)

### Selection #2
- **Course Name**: 
- **Course Number-Section**: 
- **Class Number**: 

#### Swap or Drop Check
Is there a class you need to swap/drop to accommodate this #2 BUSI Course? If so, enter the course here. (Ex: PHIL 101)

### Selection #3
- **Course Name**: 
- **Course Number-Section**: 
- **Class Number**: 

#### Swap or Drop Check
Is there a class you need to swap/drop to accommodate this #3 BUSI Course? If so, enter the course here. (Ex: PHIL 101)

### Selection #4
- **Course Name**: 
- **Course Number-Section**: 
- **Class Number**: 

#### Swap or Drop Check
Is there a class you need to swap/drop to accommodate this #4 BUSI Course? If so, enter the course here. (Ex: PHIL 101)
Course Selection #5

Selection #5 Course Name

Selection #5 Course Number Section

Selection #5 Class Number

Swap or Drop Check

Is there a class you need to swap/drop to accommodate this #5 BUSI Course? If so, enter the course here: (Ex: PHIL 101)

Please enter your name and PID below to ensure COMPLIANCE with the procedures and guidelines. You understand that this form is the ONLY form you will be submitting for a course request and NO FURTHER REQUESTS OR EMAILS WILL BE ACCEPTED. Non-major enrollment for the spring 2018 semester will begin on January 5th.

NAME/PID