

Our internships vary each year by location within the state and nature of the work (for examples see last summer's internships below). Work schedules are often flexible and salary averages \$8-10 for undergrads, \$10-15 for graduate students. If you would like to apply for an economic development internship, please email your resume to Brande Roberts (robertsbr@bschool.unc.edu).

Summer 2002 Internships:

**NC DEPARTMENT OF COMMERCE
Raleigh, NC**

Description of assignment:

Assist with developing products for the European Enterprise Marketing Team, including items such as: work plan; International Firms Directory; PowerPoint presentation; client note book; web page; cd and other items designed to inform and attract European companies to invest in North Carolina. The most pressing need is the International Firms Directory. The intern would work with NC Business Chambers & Consuls as well as NC counties, regions & partnerships to coordinate, collect and tabulate information acquired from European businesses. There may be opportunities to visit European business operations in NC.

Specific skills or knowledge required:

Knowledge of Microsoft programs such as Word, Access, Excel and PowerPoint

Internship dates:

Flexible

Internship hours per week:

Flexible

Salary:

\$0

**CABARRUS ECONOMIC DEVELOPMENT
Concord, NC**

Cabarrus Economic Development Research Department has an opportunity for a graduate or undergraduate student with an interest in economic development

Job Responsibilities include completing research projects and performing general administrative tasks that help support the effort to locate new or expanding companies into Cabarrus County

Examples of research projects include:

- Update Information Guide
- Update Manufacturers Directory
- Update Permitting Guide
- Miscellaneous Research Reports (update outdated reports and create new one page research reports on a variety of subjects)
- Assist with the preparation of additional client presentation materials

Wages, Hours, and Duration:

\$8.50 per hour

30-40 hours per week with schedule flexibility

Desired qualities:

The ideal candidate should be a self-starter and have strong research, computer, and communications skills. Attention to detail and the ability to meet deadlines in a fast paced environment are required. The student should have a desire to learn about the operations of an economic development office. While all majors will be considered, particular attention will be given to those majoring in Public Administration, Geography, Business Administration, Marketing, Political Science, Communications, and Economics.